



## **Heneb HER Information Policy**

### **The Scope of the Information**

The HER contains information about a wide range of known sites, monuments, buildings, artefacts and landscapes of archaeological and historical interest dating from the earliest human habitation in Wales to the modern day. It does not discriminate between sites of terrestrial or maritime character and does not intentionally exclude any type or period of site. Details of well- and lesser-known historic assets are recorded, as well as information generated by archaeological investigative activities in Wales.

The information currently held in the HER has developed as a result of the many thematic and location-based projects undertaken in the area by a variety of different bodies for a variety of different purposes. As such, it is a constantly evolving dynamic resource which develops and expands with each new piece of information.

The HER aims to provide comprehensive information regarding the archaeology and history of Wales, either through records created by Heneb or through those created by other organisations but available to Heneb.

### **Geographical coverage**

The HER covers the entirety of Wales but for ease of management and to facilitate local access it is split into four administrative regions.

The Clwyd-Powys region covers four unitary authorities - Denbighshire, Flintshire, Wrexham, and Powys. The Clwyd-Powys region also covers part of Bannau Brycheiniog National Park.

The Dyfed region covers three unitary authorities - Carmarthenshire, Ceredigion and Pembrokeshire. The Dyfed region also covers part of Bannau Brycheiniog National Park.

The Glamorgan-Gwent region covers 12 unitary authorities - Blaenau Gwent, Bridgend, Caerphilly, Cardiff, Merthyr Tydfil, Monmouthshire, Neath Port Talbot, Newport, Rhondda Cynon Taff, Swansea, Torfaen and the Vale of Glamorgan. The Glamorgan-Gwent region also covers part of Bannau Brycheiniog National Park.

The Gwynedd region covers three unitary authorities – Gwynedd, Ynys Môn and Conwy. The Gwynedd region also includes the Eryri National Park.

## **The Content of the Information**

- Databases which hold details of historic assets (core records) and events (event records). These can be consulted using a variety of methods but typically in a GIS system or via and/or exported catalogues of sites as a pdf.
- The Wales-wide statutory content of the HER is disseminated via the Archwilio website and includes: designated sites and landscapes data maintained by Cadw; Conservation Areas maintained by unitary authorities; maritime, battlefield and placename data maintained by the RCAHMW; characterisation areas compiled by Cadw, NRW, and Heneb; details of investigative activities compiled and maintained by the Heneb, and; details of any other historic assets, including Local Lists supplied by local authorities.
- Digital information within the HER and its supporting collections is compiled from a range of sources including internal and external project records, and information supplied regularly by other Welsh institutions as part of the Strategic Framework for Records Relating to the Historic Environment in Wales.
- Other digital data in the supporting collections includes area designations such as Conservation Areas and AONBs, SSSIs etc., as well as National Park and National Trust boundaries.
- The digital resources are supplemented by paper records including grey literature reports from commercial and grant-aided project work from internal and external archaeological teams that have yet to be digitised. Further Information files containing correspondence, site visit forms, and other relevant documentation may also be available.
- The HER reference library contains several local, national and thematic journals as well as relevant texts and other publications. The contents of these reference libraries vary from region to region so please enquire with the relevant regional office if you wish to consult these sources.
- Extensive collections of slides and photographs (digital and film) complement the written HER data. The images comprise both aerial photographs and detailed ground photography.
- Archives relating to previous projects undertaken by Heneb support the project reports. The content of these reference libraries vary from region to region so please enquire with the relevant regional office if you wish to consult these sources.

## **The professional and public user groups it aims to serve.**

The HER provides information to, and underpins advice provided by Heneb for, a range of bodies and individuals, including:

- National Government, including Cadw
- NRW
- Local Government
- Curatorial Archaeologists (i.e. heritage management and planning archaeologists)
- Archaeological Contractors
- Consultants
- Educational establishments
- Academic researchers

- Undergraduate, Postgraduate, and higher education students
- Historical Societies
- General public
- Heneb staff

### **How to access the Record**

Access to HER information for commercial purposes should be initiated by the submission of a HER enquiry form and in accordance with the Conditions of Access to Welsh HER data. This is available [here](#). Subsequent access to more detailed information can be arranged by appointment if required.

Access is FREE to the general public and for those undertaking personal research or academic study. Members of staff are available to assist with enquiries and we welcome initial public enquiries either by phone, letter, or email. All enquirers are asked to complete the HER Enquiry form and to read the Conditions of Access to Welsh HER data; these can be accessed and completed [here](#). The statutory HER for non-commercial use can be accessed via the [Archwilio](#) website.

### **Opening hours & Contact details**

For all email enquiries to the Heneb HER:

Email: [her@heneb.org.uk](mailto:her@heneb.org.uk)

Heneb: Clwyd-Powys Archaeology

The HER is open to visitors daily (by appointment only) from Monday to Friday 10.00am – 4.00pm.  
10 am to 4 pm.

The Offices,

Coed-y-Dinas

Welshpool

SY21 8RP

Tel: 07956585023

Google Maps - <https://maps.app.goo.gl/HkXcJvPoaQCDyu8N7>

Heneb: Dyfed Archaeology

The HER is open to visitors daily (by appointment only) from Monday to Friday 10.00am – 4.00pm.

Corner House

Carmarthen Street

Llandeilo

Carmarthenshire

SA19 6AE

Tel: 01558 823121

Google Maps - <https://maps.app.goo.gl/6sdweBvYc4vUz5eL7>

Heneb: Glamorgan-Gwent Archaeology

The HER is open to visitors daily (by appointment only) from Monday to Friday 10.00am – 1.00pm and 2.00pm – 4.00pm.

SA12 Business Centre

Seaway Parade Industrial Estate

Baglan

Port Talbot

SA12 7BR

Tel. 01792 655208

Google Maps - <https://maps.app.goo.gl/qgZPscwey7JtZs9c6>

Heneb: Gwynedd Archaeology

The HER is open to visitors daily (by appointment only) from Monday to Friday 10.00am – 4.30pm

Craig Beuno

Garth Road

Bangor

Gwynedd

LL57 2RT

Tel: 01248 352535

Google Maps - <https://maps.app.goo.gl/GLPcvysSSETddKAY7>